



# TOWN OF HUACHUCA CITY

*The Sunset City*

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**HUACHUCA CITY PLANNING AND ZONING MINUTES  
REGULAR MEETING AT 7:00<sup>PM</sup>  
WEDNESDAY, FEBRUARY 3, 2016**

**Present:**

**Commissioner:**

**Chair:** Johann Wallace

**Vice Chair:** Randy Keeling

**Commission Members:** Tiffany Chavez  
Mary Charlton  
Carol Vaughn

**Zoning Official:** Dr. Jim Johnson

**Absent:** Anna Gonzales

A. **Call to Order and Pledge of Allegiance (7:00 PM)**

B. **Roll Call**

C. **Approve Minutes of January 6, 2016**

**Motion** made by *Mr. Wallace* to open for discussion and/or action, **seconded** by *Mr. Keeling*

**Motion** made by *Mr. Wallace* to approve the minutes of December 2, 2015, **seconded** by *Mr. Keeling*

**5-0 Motion Approved**

D. **Zoning Administrator Report**

Dr. Johnson requested that members announce their names for a motion for transcribers.

March 2 is the public hearing. Notifications will be put into the papers on February 28, 2016.

E. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

**None**

F. **Unfinished Business**

1. **Discussion and/or Action [CHAIR]: General Plan Update status.**  
Motion made by *Mr. Wallace* to open for discussion only, seconded by *Ms. Chavez*

- a. **Input from Public Works Supervisor Jim Halterman**

Mr. Halterman stated that we need to make sure that the Town's infrastructure is up-to-par and the need to maintain what we have should be at the top of the priorities. He also stated that the Town needs to get out of the mentality of "If it's not broke, don't fix it". We need to focus on sustainment rather than waiting for a problem to happen. Mr. Halterman used an example of the Town's Water Tower. He stated that it has to be inspected every 5 years. It was also brought up that the sewer ponds are not currently pumping and ADEQ is questioning the reason.

- b. **Input from Landfill Supervisor Duane Brown**

Mr. Brown stated that they will be working on a beautification project along the road next to the landfill on Skyline. He also indicated that the landfill shouldn't be a part of the Town's General Plan due to the fact that the landfill is an enterprise and they have their own General Plan that is reported to the State of Arizona.

- c. **Input from P&Z Members**

- G. **New Business.**

1. **Discussion and/or Action [CHAIR]: How to Present Materials at March Public Hearing**

Motion made by *Mr. Wallace* to open for discussion and/or action, seconded by *Mr. Keeling*

Motion made by *Mr. Wallace* to add to the agenda for the public hearing to go section by section, seconded by *Mr. Keeling*

5-0 Motion Approved

- H. **Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.**

None

- I. **Adjournment (8:30 PM)**

Motion made by *Mr. Wallace* to adjourn, seconded by *Mr. Keeling*

5-0 Motion Approved

Approved by Johann Wallace on March 2, 2016

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Johann Wallace

Attest: \_\_\_\_\_  
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on February 3. I further certify that the meeting was duly called, and a quorum was present.

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Tammy J. Mitchell, MMC, Town Clerk/Administrator